

PRE- FIELD PLACEMENT TRAINING FOR STUDENTS

**STRONGER
TOGETHER**



WELCOME

Introductions:

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Why this training?

Why field education?



COUNCIL ON SOCIAL WORK EDUCATION COMPETENCY STANDARDS

1. Students demonstrate ethical and professional behavior.
2. Students engage diversity and difference in practice.
3. Students advance human rights and social, economic, and environmental justice.
4. Students engage in practice-informed research and research-informed practice.
5. Students engage in policy practice.
6. Students engage with individuals, families, groups, organizations, and communities.
7. Students assess individuals, families, groups, organizations, and communities.
8. Students intervene with individuals, families, groups, organizations, and communities.
9. Students evaluate practice with individuals, families, groups, organizations, and communities.



ELIGIBILITY TO BEGIN FIELD PLACEMENT

- Final step in the BSW program
- GPA- 2.75 or above
- Successful completion of all general education courses
- Successful completion of all social work courses *except*, SWK 450, 460, and 470- Must complete field education and SWK 470 seminar simultaneously
- Successful completion of a minimum of 20 elective hours
- Complete this training video
- Meet with the field director



PROCESS FOR OBTAINING FIELD PLACEMENT

- Student Responsibility
- Complete this student field training
- Read the Field Manual
- Develop a Resume and Cover Letter
- Speak with the Social Work Field Director
- Identify prospective agencies



FIELD PLACEMENT SITES

- Identify populations and agencies you might like to do your field placement at.
- There is a list of agencies you can choose from, or identify your own to seek out.
- It is possible to do your field placement at your workplace under certain conditions.
- Once you identify an agency you would consider, set up an interview.
- Meet agency requirements if needed.
- Each agency has its own policies we must adhere to.



COMPLETING FIELD PLACEMENT IN STUDENT'S PLACE OF EMPLOYMENT

- Yes, this is possible
- Role and responsibilities must be different than work- different supervisors
- Must still complete 420 hours
- Must complete form along with supervisor
- This arrangement must be approved by Field Director



FIELD SUPERVISION EXPECTATIONS/ACTIVE PARTICIPATION

- Supervision one hour a week
- Supervision is a mandatory part of field placement
- Students are learners
- Active participation
 - a) Ask questions
 - b) Listen
 - c) Be on time
 - d) Respect policies
 - e) Act ethically and professionally
 - f) Anticipate risk
 - g) Take initiative
 - h) Follow through



FIELD PROFESSIONALISM

- Confidentiality
- Professional liability
- Safety
- Mandated reporting
- Sexual harassment and discrimination



FOLLOWING UP WITH PROSPECTIVE FIELD PLACEMENTS

- Reach out to Agencies
- Contact the Field Director once you have found a field placement
- Meeting with Field Director, Agency, and Student
- Complete and Submit Documents



THE FIELD MANUAL

The Field Manual provides you the guidelines for your time at your field placement.

Take the time to read it cover to cover.



FIELD COMPLIANCE – PRIOR TO STARTING

Prior to Starting your Field Placement

Read your Field Placement Manual

Sign your Training Acknowledgement

A Memorandum of Agreement must be completed with the Field Agency

A Learning Contract must be completed by the Student and Field Agency Supervisor

Student must obtain a copy of the Field Agency Supervisor's MSW credentials

If your Field Placement will take place in your place of employment, a form must be completed

Field Supervisors must also submit a Training Acknowledgement



FIELD COMPLIANCE – DURING YOUR PLACEMENT

During your Field Placement

Timesheets are submitted at the midway point (210 hours) and again at the end of the placement (Total 420 hours).

Mid-evaluation



FIELD COMPLIANCE – END OF PLACEMENT

At the End of Your Field Placement

Student Self-efficacy Evaluation

Final Student Evaluation

Final Field Supervisor Evaluation



POLICIES

- Evaluations
- Site visits
- Timesheets



FIELD PLACEMENT GUIDELINES

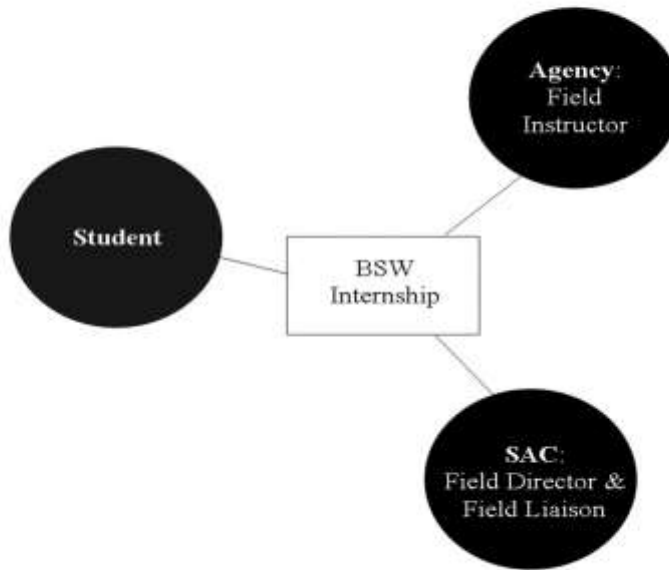
- 420 hours at the same field placement
- Hours schedule/ absences/ vacation/ time off
- Incomplete
- Documentation
- Agency or field change



COLLABORATIVE APPROACH

A Collaborative Approach

The successful field experience depends on the collaborative efforts of all parties: the student, the agency and the school.



GRADES

- The field director is responsible for assigning grades
- Grades that can be assigned are A, B or F



THANK YOU/ACKNOWLEDGEMENT FORM

- Thank you!
- Acknowledgement form for students- found on the SAC Current BSW student webpage
- Email acknowledgement form to Field Director. Subject line: Student last name, first name- Agency name. Student acknowledgement form.
- Please reach out to Field Director with any questions

